

DUTIES AND RESPONSIBILITIES OF TEAM CAPTAINS

The success of the Intramural program depends largely on the leadership qualities and interests of each team's Captain.

1. Each team must have a Captain responsible for the coordination between players and the Intramural Convenor, Intramural Coordinator.
2. Some of the Captain's duties are as follows:
 - Attend the scheduled Captain's Meeting.
 - Submit the required information on each member of their team on the official team list by the registration deadline.
 - Notify team members of scheduled games: date, location, and time. It is the Captain's responsibility to have their team ready to play as scheduled.
 - Notify the Convenor, Intramural Coordinator immediately of any nights the team is unable to play so accommodations can be made. Notification well in advance is helpful.
 - Be familiar with the rules (eligibility and game) and see that their team is aware of those rules.
 - Make an effort to see that those individuals representing their team play according to the rules of the game and conduct themselves in a manner becoming a Ryerson intramural player.
 - Check the weekly league schedule posted on the Intramural board in RAC or on the website.
 - Notify the Convenor 72 hours in advance whenever their team cannot play.
 - Check at least twice during the season, and especially prior to play-offs, his/her team roster to assure the eligibility of their team members.
 - Receive all correspondence from the Intramural Convenor concerning changes in rules, tournament structure, etc., ineligible players, team conduct at contests, etc.
 - Inform the intramural office immediately of any change of address or telephone number.
 - Collect all entry fees.
 - Represent team as speaker during any protest action.
 - Keep in close touch with the Intramural office for any pertinent Intramural information.

